

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on May 14, 2013, at the Borough School District Administration Building, 501 N. Gulkana Street, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss for deliberations on the fiscal year 2014 budget.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Warren Keogh, Assembly District No. 1
Mr. Noel Woods, Assembly District No. 2
Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)
Mr. Steve Colligan, Assembly District No. 4
Mr. Darcie K. Salmon, Assembly District No. 5
Mr. Jim Colver, Assembly District No. 6
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Moosey, Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Ms. Jamie Newman, Deputy Clerk
Mr. George Hays, Assistant Borough Manager
Mr. Dennis Brodigan, Emergency Services Director
Ms. Tammy Clayton, Finance Director
Mr. Don Dyer, Economic Development Director
Ms. Cheyenne Heindel, Financial Analyst
Mr. Eric Phillips, Community Development Director
Ms. Shannon Post, Director of Informational Technology
Ms. Eileen Probasco, Planning Director
Ms. Patty Sullivan, Public Affairs Director

III. APPROVAL OF AGENDA

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Sandra Garley, a member of the audience.

V. DELIBERATIONS AND POSSIBLE ADOPTION OF THE FISCAL YEAR 2014 BUDGET

- A. Ordinance Serial No. 13-013: AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY FOR THE BOROUGH OPERATING FUNDS, ENTERPRISE FUNDS, EDUCATION OPERATING FUND, AND CAPITAL FUNDS AND ESTABLISHING THE RATE OF LEVY FOR ALL BOROUGH FUNCTIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014.

MOTION PENDING: Assemblymember Arvin moved to adopt Ordinance Serial No. 13-013, appropriating monies from the central treasury for the borough operating funds, enterprise funds, education operating fund, and capital funds and establishing the rate of levy for all Borough functions for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Amendment No. 1

Areawide: Multiple Accounts (Tab O)

MOTION: Assemblymember Arvin moved a primary amendment to the Areawide Fund by reducing the following funds from the fiscal year 2013 and inserting them into the fiscal year 2014 budget in a total amount of \$1,360,500 as follows:

- Retirement Contributions (412.400)
 - Information Technology - Geographic Info System (116.412.400) - \$60,000;
 - Information Technology Administration (117.412.400) - \$10,000;
 - Office of Information Technology (121.412.400) - \$100,000;
 - Finance - Revenue and Budget (119.412.400) - \$60,000;
 - Administration Finance (120.412.400) - \$50,000;
 - Finance - Accounting (125.412.400) - \$60,000;
 - Finance - Purchasing (128.412.400) - \$20,000;
 - Finance - Assessments (140.412.400) - \$25,000;
 - Planning (130.412.400) - \$20,000;
 - Planning - Platting (131.412.400) - \$20,000; and
- Finance - Common Contractual (120.113)
 - Building Rental (425.200) - \$15,000;
 - Legal (426.200) - \$100,000;
 - Computer Software (426.600) - \$30,000;
 - Other Professional Charges (426.900) - \$96,000;
 - Vehicle Insurance (427.200) - \$11,500;
 - Liability Insurance (427.500) - \$40,000;
 - Umbrella Liability Insurance (427.510) - \$20,000;
 - Risk Management Training (427.700) - \$5,000;
 - Insurance Adjusters Fees (427.800) - \$40,000;
 - Insurance Deductible (427.900) - \$20,000;
 - Equipment Maintenance Services (428.300) - \$10,000;

- Commun Equipment Maintenance Service (428.500) - \$15,000;
- Training/Instructor Fees (429.210) - \$25,000;
- Other Contractual (429.900) - \$40,000;
- Copier/Fax Supplies (430.200) - \$10,000;
- Equip. Maint. Supplies (431.300) - \$3,000;
- Personnel Supplies (433.100) - \$6,000;
- Other Supplies (433.900) - \$3,000;
- Other Equip. Under \$5,000 (434.100) - \$7,000;
- Furniture Under \$5,000 (434.300) - \$5,000;
- Equip. Over \$5,000 (451.100) - \$20,000; and
- Finance - Revenue & Budget (120.119):
 - Foreclosure Advertising (422.010) - \$10,000;
 - Printing (423.000) - \$15,000;
 - Other Equip. Under \$5,000 (434.100) - \$4,000; and
- Administration Finance (120.120):
 - Expense Reimb. Outside MSB (414.200) - \$15,000;
 - Travel Tickets (414.400) - \$15,000;
 - Printing (423.000) - \$20,000;
 - Computer Software (426.600) - \$60,000;
 - Other Professional Charges (426.900) - \$85,000;
 - Training/Instructor Fees (429.210) - \$20,000;
 - Other Contractual (429.900) - \$50,000;
 - Other Equip. Under \$5,000 (434.100) - \$5,000;
 - Furniture Under \$5,000 (434.300) - \$5,000;
 - Equip. Over \$5,000 (451.100) - \$5,000;
 - Furniture Over \$5,000 (451.300) - \$5,000; and
- Finance - Assessments (120.140):
 - Postage (421.200) - \$20,000;
 - Equip. Over \$5,000 (451.100) - \$5,000;
 - Furniture Over \$5,000 (451.300) - \$5,000; and
- Planning and Land Use (130.130)
 - Other Professional Charges (426.900) - \$30,000;
 - Other Contractual (429.900) - \$40,000.

MOTION: Assemblymember Keogh moved to postpone Amendment No. 1 to a time certain of May 16, 2013.

VOTE: The motion failed with Assemblymember Keogh in support.

MOTION: Assemblymember Arvin moved a secondary amendment to strike all Retirement Contributions (412.400) in the amount of \$425,000.

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Arvin moved a secondary amendment to reduce the following line items in the amount of \$295,000, as follows:

- striking Finance - Common Contractual (120.113) - Legal (426.200) "\$100,000" in its entirety;
- striking Finance - Finance Common Contractual (120.113) - Computer Software (426.600) "\$30,000" in its entirety;
- striking from Finance - Common Contractual (120.113) - Other Professional Charges (426.900) "\$96,000" and inserting in its place "\$36,000;"
- striking Finance - Revenue & Budget (120.119) - Foreclosure Advertising (422.010) "\$10,000" in its entirety;
- striking Finance - Revenue & Budget (120.119) - Printing (423.000) "\$15,000" in its entirety;
- striking Administration Finance (120.120) - Travel Tickets (414.400) "\$15,000" in its entirety;
- striking from Administration Finance (120.120) - Other Professional Charges (426.900) "\$85,000" and inserting in its place "\$45,000;" and
- striking from Administration Finance (120.120) - Other Contractual (429.900) "\$50,000" and inserting in its place "\$25,000."

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed without objection.

Amendment No. 2

Areawide: Finance - Common Contractual, Administration and Assessments (Tab B)

MOTION: Assemblymember Arvin moved a primary amendment to the Areawide Fund by reducing line items in the following amounts for a total of \$501,500:

- Finance - Common Contractual (100.113):
 - Telephone (421.100) - \$7,500;
 - Postage (421.200) - \$25,000;
 - Advertising (422.000) - \$32,500;
 - Electricity (424.100) - \$60,000;
 - Natural Gas (424.300) - \$43,000;
 - Garbage Pickups (424.500) - \$5,000;
 - Heating Fuel-Oil (424.600) - \$7,500;
 - Equipment Rental (425.300) - \$20,000;
 - Legal (426.200) - \$80,000;
 - Other Professional Charges (426.900) - \$85,000;
 - Property Insurance (427.100) - \$25,000;
 - Liability Insurance (427.500) - \$10,000;
 - Insurance Deductible (427.900) - \$10,000;
 - Training/Instructor Fees (429.210) - \$10,000;
 - Personnel Supplies (433.100) - \$6,000;
 - Other Equip. Under \$5,000 (434.100) - \$5,000;
 - Furniture Under \$5,000 (434.300) - \$5,000;
 - Equipment Over \$5,000 (451.000) - \$15,000; and

- Finance Administration (100.120.120):
 - Printing (423.000) - \$15,000;
 - Training/Instructor Fees (429.210) - \$10,000;
 - Other Contractual (429.900) - \$10,000; and
- Finance - Assessments (100.120.140):
 - Equipment Rental (425.300) - \$10,000;
 - Other Contractual (429.900) - \$5,000.

MOTION: Assemblymember Halter moved a secondary amendment to strike Finance - Common Contractual (100.113) Electricity (424.100) in the amount of "\$60,000" and Natural Gas (424.300) in the amount of "\$43,000."

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed without objection.

Amendment No. 3

**Areawide: General Fund (100.000.000.445.220) (Tab B, page 17)
Education Fund (204.000.000.367.110 & 406.100.) (Tab J, page 2-3)
Capital Project/Grants (Tab O, page 1)**

MOTION: Assemblymember Arvin moved a primary amendment to the General Fund, Education Fund, and Capital Project/Grants/Pass Throughs as follows:

- General Fund, 100.000.000.445.220 and 204.000.000.367.110, by increasing these line items by \$1,493,934 to equal 51,291,720;
- Education Fund, 204.000.000.406.100, by increasing this line item by \$1,493,934 to equal \$288,677,943; and
- Capital Projects/Grants/Pass Throughs by inserting the following:
 - Human Services Grant Match for \$150,000;
 - Youth Court for \$75,000; and
 - Planning Grant to the City of Wasilla for \$200,000.

MOTION: Assemblymember Halter moved a secondary amendment to reduce the increase to the School District to 1.5 percent (striking \$1,493,934 and inserting in its place \$746,967).

(The meeting recessed at 7:41 p.m. and reconvened at 7:46 p.m.)

VOTE: The secondary amendment failed with Assemblymember Halter in support.

VOTE: The primary amendment passed without objection.

Amendment No. 4

Areawide - Capital Projects/Grants/Pass (Tab O, page 1)

MOTION: Assemblymember Halter moved a primary amendment to the Capital Projects/Grants/Pass Through as follows:

- Grants/Pass Throughs, Tourism Infrastructure, Local Recreation Miscellaneous, by striking \$85,000 and inserting in its place \$40,000;
- Community Development, Surplus Dump Truck, by striking \$25,000 and inserting in its place \$0; and
- inserting under Community Development the Meadow Lakes Community Park Complex - Double Vault Outdoor Toilet System in the amount of \$70,000.

VOTE: The primary amendment passed without objection.

Technical Amendment

MOTION: Assemblymember Arvin moved Assemblymember Arvin moved a primary amendment to Ordinance Serial No. 13-013, as follows:

FUND 100 - AREAWIDE/REVENUES									
B	13	000	000	311.500	Vehicle Tax State Collected	2,726,000	(187,602)	2,538,398	
					NET DECREASE IN REVENUES		(187,602)		
FUND 100 - AREAWIDE/EXPENDITURES									
B	17	000	000	446.400	Transfer to - Fund 405/410 - Dust Control	850,000	(10,343)	839,657	
					NET DECREASE IN EXPENDITURES		(10,343)		
FUND 248 - CASWELL FSA/REVENUES									
G	9	000	000	311.500	Vehicle Tax State Collected	4,290	(1,430)	2,860	
					NET DECREASE IN REVENUES		(1,430)		
FUND 249 - WEST LAKES FSA/REVENUES									
G	17	000	000	311.500	Vehicle Tax State Collected	46,100	(15,367)	30,733	
					NET DECREASE IN REVENUES		(15,367)		

FUND 250 - WASILLA LAKES FSA/REVENUES									
G	26	000	000	311.500	Vehicle Tax State Collected	127,320	(42,440)	84,880	
					NET DECREASE IN REVENUES		(42,440)		
FUND 251 - BUTTE FSA/REVENUES									
G	39	000	000	311.500	Vehicle Tax State Collected	12,050	(4,017)	8,033	
					NET DECREASE IN REVENUES		(4,017)		
FUND 253 - SUTTON FSA/REVENUES									
G	47	000	000	311.500	Vehicle Tax State Collected	6,350	(2,119)	4,231	
					NET DECREASE IN REVENUES		(2,119)		
FUND 253 - SUTTON FSA/EXPENDITURES									
G	50	000	000	433.900	Other Supplies	2,400	(2,000)	400	
					NET DECREASE IN EXPENDITURES		(2,000)		
FUND 254 - TALKEETNA FSA/REVENUES									
G	53	000	000	311.500	Vehicle Tax State Collected	6,320	(2,107)	4,213	
					NET DECREASE IN REVENUES		(2,107)		
FUND 258 - WILLOW FSA/REVENUES									
G	61	000	000	311.500	Vehicle Tax State Collected	13,430	(4,478)	8,952	
					NET DECREASE IN REVENUES		(4,478)		
FUND 259 - PALMER FSA/REVENUES									
G	70	000	000	311.500	Vehicle Tax State	43,000	(14,334)	28,666	

					Collected			
					NET DECREASE IN REVENUES		(14,334)	
FUND 270 - MIDWAY RSA/REVENUES								
H	17	000	000	311.500	Vehicle Tax State Collected	12,910	21,520	34,430
					NET INCREASE IN REVENUES		21,520	
FUND 271 - FAIRVIEW RSA/REVENUES								
H	23	000	000	311.500	Vehicle Tax State Collected	15,810	26,355	42,165
					NET INCREASE IN REVENUES		26,355	
FUND 272 - CASWELL LAKES RSA/REVENUES								
H	29	000	000	311.500	Vehicle Tax State Collected	6,890	11,495	18,385
					NET INCREASE IN REVENUES		11,495	
FUND 273 - SOUTH COLONY RSA/REVENUES								
H	35	000	000	311.500	Vehicle Tax State Collected	30,480	50,815	81,295
					NET INCREASE IN REVENUES		50,815	
FUND 274 - KNIK RSA/REVENUES								
H	41	000	000	311.500	Vehicle Tax State Collected	33,710	56,195	89,905
					NET INCREASE IN REVENUES		56,195	
FUND 275 - LAZY MOUNTAIN RSA/REVENUES								
H	53	000	000	311.500	Vehicle Tax State Collected	4,380	7,305	11,685
					NET INCREASE IN REVENUES		7,305	

FUND 276 - GREATER WILLOW RSA/REVENUES										
H	29	000	000	311.500	Vehicle Collected	Tax	State	11,250	18,755	30,005
					NET INCREASE IN REVENUES				18,755	
FUND 277 - BIG LAKE RSA/REVENUES										
H	59	000	000	311.500	Vehicle Collected	Tax	State	18,070	30,130	48,200
					NET INCREASE IN REVENUES				30,130	
FUND 278 - NORTH COLONY RSA/REVENUES										
H	65	000	000	311.500	Vehicle Collected	Tax	State	2,160	3,615	5,775
					NET INCREASE IN REVENUES				3,615	
FUND 279 - BOGARD RSA/REVENUES										
H	71	000	000	311.500	Vehicle Collected	Tax	State	28,010	46,695	74,705
					NET INCREASE IN REVENUES				46,695	
FUND 280 - GREATER BUTTE RSA/REVENUES										
H	77	000	000	311.500	Vehicle Collected	Tax	State	12,310	20,520	32,830
					NET INCREASE IN REVENUES				20,520	
FUND 281 - MEADOW LAKES RSA/REVENUES										
H	83	000	000	311.500	Vehicle Collected	Tax	State	20,140	33,570	53,710
					NET INCREASE IN REVENUES				33,570	
FUND 282 - GOLD TRAILS RSA/REVENUES										

H	89	000	000	311.500	Vehicle Collected	Tax	State	34,100	56,835	90,935
					NET INCREASE IN REVENUES				56,835	
FUND 283 -GREATER TALKEETNA RSA/REVENUES										
H	95	000	000	311.500	Vehicle Collected	Tax	State	7,500	12,510	20,010
					NET INCREASE IN REVENUES				12,510	
FUND 284 - TRAPPER CREEK RSA/REVENUES										
H	101	000	000	311.500	Vehicle Collected	Tax	State	3,330	5,550	8,880
					NET INCREASE IN REVENUES				5,550	
FUND 285 -ALPINE RSA/REVENUES										
H	105	000	000	311.500	Vehicle Collected	Tax	State	7,830	13,060	20,890
					NET INCREASE IN REVENUES				13,060	

VOTE: The motion passed without objection.

Amendment No. 5

Enhanced 911 (202.000.000) (Tab E, page 2)

MOTION: Assemblymember Colligan moved a primary amendment to the Enhanced 911 Surcharge (342.700), by striking \$900,000 and inserting in its place \$1,200,000 for an increase in revenues of \$300,000.

VOTE: The primary amendment passed without objection.

Amendment No. 6

West Lakes Fire Service Areas - (249.000.000) (Tab G, page 18)

MOTION: Assemblymember Halter moved a primary amendment to the West Lakes Fire Service Area Fund, to increase the Permanent Wages and Benefits (249-000-000-411's and 412's) by \$105,222 to add a new permanent, full time Equipment Mechanic.

VOTE: The primary amendment passed without objection.

Amendment No. 7

**Caswell Fire Service Area (248.000.000) and Willow Fire Service Area (258.000.000)
(Tab G, pages 10-13 and 62-65)**

MOTION: Assemblymember Halter moved a primary amendment the Willow Fire Service Area Fund and the Caswell Fire Service Area Fund to add wages and benefits for a full time Fire Chief to be split equally between the service areas as follows:

- 248.000.000.411.100 and 412's, Caswell FSA, in the amount of \$66,382; and
- 258.000.000.411.100 and 412's, Willow FSA, in the amount of \$66,382.

VOTE: The primary amendment passed without objection.

Amendment No. 8

Willow Fire Service Area (258.000.000) (Tab G, page 60)

MOTION: Assemblymember Halter moved a primary amendment to increase the Willow Fire Service Area Mill rate from "1.37" to "1.46."

VOTE: The primary amendment passed without objection.

Amendment No. 9

**Areawide: State Shared Revenue (100.000.000.335.350) (Tab B, page 13)
Non-Areawide - Other Service Areas - Talkeetna Sewer and Water SSA – (293.000.000)
(Tab I, pages 16)**

MOTION: Assemblymember Halter moved a primary amendment to the Areawide Fund, State Shared Revenue, by striking "\$4,000,000" and inserting "\$3,925,000" in its place for a reduction of \$75,000 and Talkeetna Water and Sewer SSA (293.000.000.335.350), by inserting the "\$75,000" to reduce the deficit.

MOTION: Assemblymember Colver moved to postpone Amendment No. 9 to a time certain of May 16, 2013.

VOTE: The motion passed with Assemblymembers Arvin, Halter, and Salmon opposed.

Amendment 10

Areawide: Assembly - (100.100.101) (Tab B, page 19)

MOTION: Assemblymember Keogh moved a primary amendment to the Areawide Fund,

Assembly, as follows:

- 421.100, Telephone, by striking \$3,120 and inserting in its place \$600, for a reduction of \$2,520;
- 426.600, Computer Software, by striking \$1,000 and inserting in its place \$0, for a reduction of \$1,000; and
- 434.100, Other Equipment, by striking \$5,100 and inserting in its place \$0, for a reduction of \$5,100.

MOTION: Assemblymember Colligan moved a secondary amendment to strike the following:

- 426.600, Computer Software, by striking \$1,000 and inserting in its place \$0, for a reduction of \$1,000; and
- 434.100, Other Equipment, by striking \$5,100 and inserting in its place \$0, for a reduction of \$5,100.

VOTE: The secondary amendment passed with Assemblymember Keogh opposed.

VOTE: The primary amendment passed without objection.

Amendment No. 11

Areawide: Assembly - Travel Tickets (Tab B, pages 19)

MOTION: Assemblymember Keogh moved to amend the Areawide Fund, Assembly, Travel Tickets, by striking \$11,250 and inserting in its place \$9,500, for a reduction of \$1,750.

MOTION: Assemblymember Colver moved a secondary amendment to strike the decrease of "\$1,750" and insert in its place an increase of \$1,750."

VOTE: The secondary amendment failed with Assemblymembers Colver, Salmon, and Halter in support.

VOTE: The primary amendment failed with Assemblymembers Keogh and Arvin in support.

MOTION: Assemblymember Colligan moved to postpone Ordinance Serial No. 13-013 to a time certain of May 16, 2013.

VOTE: The motion passed with Assemblymembers Keogh, Arvin and Halter opposed.

VI. VETO

A. MOTION TO OVERRIDE ANY POSSIBLE MAYORAL VETO ON FISCAL YEAR 2014 BUDGET ITEMS (ORDINANCE SERIAL NO. 13-013)

(There were no vetoes presented.)

VII. AUDIENCE PARTICIPATION

The following person thanked the Assembly for funding the double vault toilet for the Meadow Lakes Community Park: Mr. Tim Swezey, President of Meadow Lakes Community Council.

VIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Ms. McKechnie suggested that the Assembly schedule additional budget meetings on Monday, May 20 and Thursday, May 23, 2013.

Assemblymember Halter noted a scheduling conflict on May 20, 2013.

Ms. McKechnie suggested Wednesday, May 22, as an alternative meeting date.

Mayor DeVilbiss asked if there was objection to the Clerk scheduling budget meetings on Wednesday, May 22 and Thursday, May 23, 2013.

There was no objection noted.

Assemblymember Colver requested that Mr. Moosey report at the next Assembly meeting the source of funds slated for the audio and visual equipment in the new Assembly Chambers.

IX. ADJOURNMENT

The special meeting adjourned at 9:05 p.m.



LARRY DeVILBISS, Borough Mayor

ATTEST:



LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 06/18/13